

STOCKINGGIRL RETURN AUTHORIZATION FORM

For the safety and hygiene of our customers and employees, any item/items that have been worn or tried on are **NOT RETURNABLE** or **EXCHANGEABLE!**

Items returned in any other condition than they were sent to you, will be disposed of and no credit will be issued.

All Sales are Final on Clearance items

Name: _____ StockinGirl Account: _____

Order Number: _____ E-mail address: _____

STOP: If you've received an incorrect item, please contact us for an exchange!

You are responsible for the shipping fees for this return. Please obtain a tracking number from the Post Office ; we cannot offer reimbursement for returns not received.

Returned Items:

Product Code	Description	Quantity returned	Return Code**	Additional Notes	Checked in (office use only)

****RETURN CODES:** **S:** wrong size ordered **C:** color **M:** changed mind

What would you like done?

Store Credit: **I am eligible for and would prefer a store credit to use on my next order**

*If you HAVE a stockinGirl account we will issue you a store credit which you can use towards your next online order

*If you DO NOT have a StockinGirl account your store credit will be on file and can be used towards a phone order.

Exchange: **I am eligible for and would prefer an exchange (please fill out exchange section below)**

Items For Exchange:

Product Code	Description	Quantity	Color	Size	Checked in (office use only)

Once we have received your return package and the contents have been checked in, it may take 1-2 weeks for your Return to be processed. This form **must** be signed for your Return to be processed.

Please sign here to indicate that you have read, understand, and accept our terms.

X _____ Date _____

*office use only

Customer Service Contact Info:
 Phone: 1.800.339.3310
 E-mail: info@StockinGirl.com
 To print another form go to:
www.stockingirl.com/policies.html

Please mail your returns along with this form to :

StockinGirl.com
Po Box 1203
New Canaan, CT 06840

Date Received: _____
Received By: _____
Exchanged Order: <input type="checkbox"/>
Store Credit Issue: <input type="checkbox"/>
Store Credit Pending: <input type="checkbox"/>

*Returns/Exchanges will NOT be processed without this completed form.